OCIMF

TMSA3 FAQs

Why revise TMSA?

The main aims in revising TMSA are to: -

- maintain its relevance - **Update** - to reflect changes in legislation and best practice – TMSA2 was published July 2008
- provide **Clarity** - to encourage a more unified interpretation of the KPIs and best practice guidance.
- promote **Continuous Improvement** – an integral requirement of TMSA

What are the main changes?

The main changes in TMSA3 are: -

- Expanded best practice guidance to complement the KPIs.
- Revised best practice guidance to remove ambiguity and duplication.
- Streamlined and merged elements to improve consistency and make conducting the self-assessment easier.
- Removed the option to mark KPIs as not applicable.
- Introduced updated industry legislative requirements, including the Manila Amendments to the Maritime Labour Convention 2006, the Polar Code and the Ballast Water Management Convention.
- Revised Element 6 and 6A - Cargo, Ballast, Tank Cleaning, Bunkering, Mooring and Anchoring Operations, with additional KPIs and best practice guidance.
- Revised Element 10 – Environmental and Energy Management (previously Environmental Management) incorporates the OCIMF *Energy Efficiency and Fuel Management* information paper which was a supplement to TMSA2.
- Added a new element: Element 13 – Maritime Security.
- Promoted continuous improvement – 25 KPIs have been moved from a higher to a lower level (4 to 3, 3 to 2 etc.) and 85 New KPIs have been introduced. There are 19 more KPIs than TMSA2. There are 266 KPIs in TMSA3

How long do I have to update TMSA?

TMSA3 will go live 10 April 2017. Until 31 December 2017 users will have the option to choose whether to continue using TMSA2 or to start using TMSA3.

When using TMSA3 for the first-time, users will have 2 options.

1. to start a new TMSA from a blank template, or
2. transfer their data from TMSA2 into the TMSA3 format using the migration tool within the SIRE programme.

From 1 January 2018, only TMSA3 will be available.

When will TMSA3 be available?

TMSA3 document and TMSA3 Programme are available from 10 April 2017

When do I have to update my TMSA?

Companies are advised to review and update assessments in the TMSA online tool on an annual basis. Additional updates are recommended whenever they have made

improvements/changes to their SMS or believe they have attained a higher level in any element rather than wait for planned improvements to be actioned. Significant changes in management structure, SMS or changes to fleet size and composition may also prompt a review.

What will happen to TMSA2 reports?
In February 2017, the TMSA programme was incorporated into the SIRE programme. The transfer into SIRE will retain a full history of archived TMSA reports. These will only be viewable in the TMSA2 format.

When do I have to use TMSA3?
From 1 January 2018, only TMSA3 will be available. All remaining TMSA2 reports will be archived and will need to be transferred into TMSA3 to be updated.

What happens if my attainment level changes?
TMSA is a live process and as our industry moves forward changes to best practice guidance is inevitable. Operators are recommended to update their SMS on a regular basis and update their TMSA submission at the same time. This should keep attainment level as accurate as possible.

Where can I get more information on TMSA3?
For assistance on how to use TMSA3 please see *"Updating Existing TMSA Documents"* or click the help tab in the SIRE programme.

Where can I access TMSA3 programme?
The TMSA programme and report is now fully integrated within OCIMF's Ship Inspection Report Programme (SIRE), providing a single area to maintain all data related to a vessel's technical operator, including; Ship Inspections, Vessel Questionnaire (VPQ), Crew Reports and Incidents.
Login to the SIRE programme at: www.ocimf.org/sire/

Who can I contact to get support?
For assistance please see section 10 of the SIRE Operators Quick Start Guide or contact siresupport@ocimf.org

Do I have to start a new tmsa3 from a blank template?
From 10th April 2017 operators have the following options
1. start a blank TMSA3 or
2. use the migrate tool within the SIRE programme to transfer data from a TMSA report into the TMSA3 template. Operators will need to validate the accuracy of migrated data and complete any blank KPI questions and then submit the report.

How do I migrate my data from TMSA2 to TMSA3?
The combined SIRE/TMSA platform offers a single-click migration process from an existing draft or published TMSA2 report into the draft TMSA3 format ready for

checking and completion by the ship operator. For assistance on how to do this please see section 10 of the SIRE Operators Quick Start Guide or contact siresupport@ocimf.org.

Why do I have to check migrated data?

OCIMF have mapped KPIs in TMSA3 to TMSA2 and have made a migration tool avail to transfer data from TMSA2 to TMSA3. Due to changes in the wording of KPIs and the expanded guidance within the best practice guidance, it is essential that operators review the comments and notes for correctness and applicability.

Can I continue to use my TMSA2 report?

You may continue to use TMSA2 until 31st December 2017.

From 1 January 2018, only TMSA3 will be available so operators are encouraged to submit a TMSA3 report before this date.

Has TMSA3 been tested with any of the operators?

TMSA3 has been peer reviewed.

What happens with my current subscription?

An unchanged annual subscription charge of GBP 50 per year will be payable to OCIMF by a vessel technical operator wishing to use the TMSA programme. An operator with a 2017 subscription will not be expected to pay again until 2018.

Will I have to submit my TMSA under TMSA3 format?

Operators may continue to use TMSA2 until 31 December 2017. However, from 1January 2018 only TMSA3 will be available so operators are encouraged to submit a TMSA3 report before this date.

Why has the option to mark KPIs as not applicable been removed?

TMSA3 is designed to be used worldwide for tankers, including coastal and inland vessels and barges. Not every KPI will be applicable in all cases and will depend on:

• Company size or structure.
• Specific trade.
• Local regulations, customs or conditions.

If a company decides that a KPI is not applicable, they should enter 'yes' when completing the assessment online. The company will need to have a reason for considering the KPI as non-applicable stated and justified, backed up with documentary evidence. Entering 'no' will lead the TMSA software to record the element as incomplete.